

MINUTES

**Regional Intergovernmental Council
Quarterly Board Meeting
June 12, 2025; 12:00 P. M.
West Virginia Regional Technology Park
Hendrickson Conference Center, Building 2000 E
South Charleston, WV**

Members Present:

Andy Backus, City of Charleston Citizen Representative -Via Zoom
Mayor Conrad Cain, Town of Buffalo
Brian Carr, Private Sector Representative
Mayor David Casebolt, City of Nitro
Coston Davis, Minority Group Representative
Andrew Dunlap, Private Sector Representative
Mayor Scott Elliott, City of Dunbar
Victor Farmer, City of Madison Council Representative
Mayor David Fletcher, Town of Belle
Mayor Essie Ford, Jr., Town of Handley – Via Phone
Mayor Jami Echols Hayes, Town of Bancroft – Via Zoom
Mayor Melissa Hill, Town of Chesapeake – Via Zoom
Mayor William Jones, Town of Poca
Connie Kinder, Private Sector Representative -Via Zoom
Audrey Kirksey, Kanawha County Citizen Representative
Commissioner Duane Legg, Clay County Commission – Via Zoom
Clark McCoy, Private Sector Representative
Mark Stolle, Putnam County Citizen Representative – Via Zoom
Commissioner Natalie Tennant, Kanawha County Commission
Joy Underwood, Private Sector Representative

RIC Staff and Other Individuals Present:

Tyler Ferrell, Executive Director, RIC
Joanna Keller, Executive Assistant, RIC
Brandy Whittington, Finance Manager, RIC
Jeffery Mace, Transportation Program Manager, RIC
Jake Smith, Transportation Planner, RIC
Terry Martin, Project Coordinator, RIC
Bruce Mullins, Project Coordinator, RIC
SoJuana Ellis, Project Administrator, RIC
Ben Newhouse, Project Coordinator, RIC
Ali Haider, Senior Transportation Engineer, RIC
Kara Greathouse, FHWA– Via Zoom
Saleem Salameh, KYOVA
Tayan Cooper, Kanawha County Commission
John King, WVDEP
Representative Treasa Howell, WV House of Delegates (Kanawha County)

The Regional Intergovernmental Council (RIC) met on June 12, 2025, in the Hendrickson Conference Center at the West Virginia Regional Technology Park in South Charleston.

I. Roll Call

Roll Call was taken by Terry Martin, Project Coordinator. Chairman Dave Casebolt declared a quorum and called the meeting to order.

II. Pledge of Allegiance

Chairman Dave Casebolt led the Pledge of Allegiance.

III. Executive Director's Report

Tyler Ferrell, Executive Director, gave an update on the following projects:

- **Certified Development Company (CDC)**
The CDC project is moving forward. RIC received notice earlier this month from the IRS that the 501C3 status has been received. RIC anticipates submitting the full application to the SBA to become a CDC in the next few months after some additional requirements are met.
- **EPA Green & Healthy Homes Initiative Grant**
The EPA grant that RIC received for black mold mitigation, radon mitigation, street addressing and staffing a position to bring housing rehab camps to the area was canceled. This is currently being challenged in court and additional updates will be forthcoming.

Community Development

- **Lens Creek Sewer Project**
Construction has started on the Lens Creek Sewer Project.
- **Clay Water Leak Project**
Construction is complete on the Clay Water Leak Project.
- **Relation Road Water Project**
Completion of the Relation Road Water Project is targeted for early July.
- **Vossloh Building Project**
The amendment for the Vossloh Building Project with Advantage Valley was processed. Funds for this project can now be drawn down.
- **East Bank Sewer Project**
Construction has started on the East Bank Sewer Project.
- **Kanawha County Comprehensive Plan**
The first draft of the Kanawha County Comprehensive Plan has been delivered to the Kanawha County Commission for their review.

Transportation

- **Glasgow Suballocated Funding Project**

RIC has been working with Glasgow to administer their suballocated funding project. RIC is looking forward to developing this framework to enable other communities to take advantage of this method of implementation.

- **Marmet Streetscape**

RIC is working on a streetscape study for Marmet. A public meeting was held to present the existing conditions report and to gather feedback.

- **Metropolitan Transportation Plan (MTP)**

The RIC transportation staff continues to work on the Metropolitan Transportation Plan (MTP).

Grant Funding Announcements

- **EDA Disaster Resiliency Funding**

The EDA opened up their disaster resiliency funding for communities impacted by presidentially declared disasters in 2023 and 2024. All four counties in the RIC region are eligible for these dollars. Unlike typical EDA funding of 50%, these dollars are for 80% or even 100% funding and are very flexible.

- **WV DOT released the Recreational Trails Program and Transportation Alternatives Program.** If any municipalities would like to pursue a trail project or a sidewalk project, please contact the RIC transportation staff.

Presentation of plaque to Mayor Dave Casebolt

Tyler Ferrell presented Mayor Casebolt with a plaque for his dedication and leadership while serving as RIC Chairman.

IV. Approval of Minutes

Chairman Dave Casebolt presented the March 13, 2025, Meeting Minutes for approval.

A MOTION WAS MADE BY DAVID FLETCHER TO APPROVE THE MARCH 13, 2025, MEETING MINUTES. THE MOTION WAS SECONDED BY COSTON DAVIS AND WAS CARRIED.

V. Treasurer's Report

A. Financial Report

Brandy Whittington, Financial Manager, presented the Financial Report as of April 30, 2025, for approval.

A MOTION WAS MADE BY DAVID FLETCHER TO APPROVE THE FINANCIAL REPORT AS OF APRIL 30, 2025. THE MOTION WAS SECONDED BY COSTON DAVIS AND WAS CARRIED.

B. FY 2024 Financial Audit

Brandy Whittington, Financial Manager, presented the FY 2024 Financial Audit.

No action was requested.

VI. Transportation

A. FY 2026 Unified Planning Work Program (UPWP)

Jeffery Mace, Transportation Program Manager, presented the FY 2026 Unified Planning Work Program (UPWP) for approval.

A MOTION WAS MADE BY CONRAD CAIN TO APPROVE THE FY 2026 UNIFIED PLANNING WORK PROGRAM (UPWP). THE MOTION WAS SECONDED BY DAVID FLETCHER AND WAS CARRIED.

B. FFY 2024-2027 Transportation Improvement Program (TIP)

Jeffery Mace, Transportation Program Manager, presented the amendments to the FFY 2024-2027 Transportation Improvement Program (TIP).

A MOTION WAS MADE BY DAVID FLETCHER TO APPROVE THE AMENDMENTS TO THE FFY 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP). THE MOTION WAS SECONDED BY JOY UNDERWOOD AND WAS CARRIED.

C. Contract Approval for Charleston Downtown Park Vision Study

Jeffery Mace, Transportation Program Manager, presented the contract with GAI Consultants for the Charleston Downtown Park Vision Study for approval.

A MOTION WAS MADE BY WILLIAM JONES TO APPROVE THE CONTRACT WITH GAI CONSULTANYS FOR THE CHARLESTON DOWNTOWN PARK VISION STUDY. THE MOTION WAS SECONDED BY DAVID FLETCHER AND WAS CARRIED.

D. Contract Approval for FY 2026 & FY 2027 Safety Studies

Jeffery Mace, Transportation Program Manager, presented the contract for the FY 2026 & 2027 Safety Studies for approval.

A MOTION WAS MADE BY SCOTT ELLIOTT TO APPROVE THE CONTRACT FOR THE FY 2026 & FY 2027 SAFETY STUDIES. THE MOTION WAS SECONDED BY JOY UNDERWOOD AND WAS CARRIED.

E. Contract Approval for Active Transportation Plan

Jeffery Mace, Transportation Program Manager, presented the contract for the Active Transportation Plan for approval.

A MOTION WAS MADE BY WILLIAM JONES TO APPROVE THE CONTRACT FOR THE ACTIVE TRANSPORTATION PLAN. THE MOTION WAS SECONDED BY CONRAD CAIN AND WAS CARRIED.

F. Letter of Support for Teays Valley Road Roundabout Corridor

Jeffery Mace, Transportation Program Manager, presented the Letter of Support for the Teays Valley Road Roundabout Corridor for approval.

A MOTION WAS MADE BY DAVID FLETCHER TO APPROVE THE LETTER OF SUPPORT FOR THE TEAYS VALLEY ROAD ROUNDABOUT CORRIDOR. THE MOTION WAS SECONDED BY JOY UNDERWOOD AND WAS CARRIED.

VII. Together for Hope Rural Development Coalition Memorandum of Understanding

Chairman Dave Casebolt presented the Memorandum of Understanding with Together for Hope Rural Development for approval.

A MOTION WAS MADE BY DAVID FLETCHER TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH TOGETHER FOR HOPE RURAL DEVELOPMENT. THE MOTION WAS SECONDED BY JOY UNDERWOOD AND WAS CARRIED.

VIII. FY 2025 Comprehensive Economic Development Strategy (CEDS) Annual Update

Tyler Ferrell, Executive Director, presented the FY 2025 Comprehensive Economic Development Strategy (CEDS) Annual Update for approval.

A MOTION WAS MADE BY WILLIAM JONES TO APPROVE THE FY 2025 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) ANNUAL UPDATE. THE MOTION WAS SECONDED BY JOY UNDERWOOD AND WAS CARRIED.

IX. Staff Reports

There were no staff reports.

X. Guest Speaker

Guest Speaker John King with the West Virginia DEP provided an overview of the Dilapidated Properties Program.

XI. Adjournment

A MOTION WAS MADE BY DAVID FLETCHER TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY COSTON DAVIS AND WAS CARRIED. THE MEETING ADJOURNED AT 12:46 P.M.

Kris Mitchell, Chair
Regional Intergovernmental Council

Date